

SURAJ INDUSTRIES LTD

Registered Office -Plot No. 2 Phase-3, Sansarpur Terrace, Distt. Kangra, H.P.-173212

CIN: L26943HP1992PLC016791

Email id- secretarial@surajindustries.org; **Website-** www.surajindustries.org

Telephone No: 01970-256414

Date: 22.07.2020

To,

**The Board of Directors,
Suraj Industries Ltd**

Subject: Notice of Board Meeting

Dear Sir,

Pursuant to the provisions of section 173 of the Companies Act, 2013 read with SS-1 (Secretarial Standard on meeting of Board of Directors), notice is hereby given that (02/2020) meeting of the Board of Directors of **M/s Suraj Industries Ltd** is scheduled to be held on Wednesday, July 29, 2020 at 04:00 P.M. at F-32/3, First Floor, Okhla Industrial Area, Phase-II, New Delhi-110020.

You may attend the meeting through Electronic mode, the details of which are mentioned below. In case you desire to participate through such mode, please send a confirmation in this regard to the undersigned within 2 (Two Days) to enable us in making necessary arrangements.

Email Id: secretarial@surajindustries.org

Contact Number: 011-42524454

A copy of agenda of the business which are likely to be transacted at the Meeting is enclosed for your kind perusal.

Kindly make it convenient to attend the meeting.

Thanking you,

Yours faithfully,

Suraj Industries Ltd



Bhanumathy Ramachandran

(Company Secretary)

Encl: As Above